

VF-B ✓	VF-C ✓	VF-R ✓	VH ✓	VR n/a	VS ✓	VB ✓	VGE ✓	VL ✓	VI ✓	Shared Services n/a
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Mandatory minimum site rules (note additional site-specific rules may apply)

- Follow all instructions given by the site Traffic Marshal(s) and / or Plant and Vehicle Marshal(s) and allow suitable time for vehicle checks prior to leaving site.
- Defective vehicles (including light commercial and HGV), plant or machinery must not be used at any time and the defect(s) should be brought to the attention of the site management immediately. Drivers are responsible for ensuring that vehicles are roadworthy.
- Loading / Unloading Risk Assessments to be provided for review before any unloading activities
- Adhere to site PPE rules, (minimum helmet, eye protection, hi visibility vest / jacket, gloves, safety footwear (lace up and midsole).
- Do not** make excessive noise. Be particularly considerate of activities at night or during weekends.
- The site speed limit is 5 MPH, unless informed otherwise.
- No person under the influence of drugs or alcohol will be permitted on site.
- Vehicles must have their amber beacons switched on unless instructed by site management not to do so for site-specific reasons.
- Beware of overhead cables.
- Always** park your vehicle in a safe location - do not obstruct the access roads.
- Never** leave your vehicle unattended with the key in the ignition.
- Do not** access wagon beds without suitable edge protection or fall arrest (**zero tolerance**). Always unload from ground level where possible.
- In the event that the unloading / loading arrangements do not meet our requirements, please immediately notify the responsible site contact to rectify the situation. **Do not** proceed until the correct arrangements are in place.
- Do not** use mobile phones in the construction areas or while operating plant.
- Smoking is only permitted in the designated smoking areas.
- All incidents / accidents must be reported to the site office and entered in AIRSWEB.
- In the event of any spillage, i.e. diesel, petrol, paint, glue etc. please advise the site manager immediately for instruction on the respective cleaning up / emergency procedure.
- Only clean debris from tailgates in designated area(s).
- Ensure wheels are clean before leaving site.

Mechanical lifting

- All lorry loader operators **must** hold a valid CPCS qualification or equivalent.
- A Lift Plan **must** be issued for all mechanical lifts.
- Do not** carry out lifts outside the Lift Plan even as a favour.
- If you are operating a Lorry Loader you are responsible for the lift, **do not** carry out any lifts unless you are satisfied, they are safe and within the capacity of your equipment. **If in doubt, stop.**
- Do not** lift a load unless it has been slung by an authorised Slinger / Signaller.
- Do not** take signals, directions or instructions from anyone other than the authorised Slinger / Signaller.
- Always** inspect equipment for defects before use.
- Always** extend all outriggers fully - both sides.
- Always** use suitable pads under all outrigger feet.

Detach sign-off slip ✂.....✂.....✂.....✂.....✂.....✂.....✂.....

I have received a copy of these drivers site rules and understand my duties and responsibilities while operating my vehicle on this site.			
Print Name:		Signature:	
Vehicle Reg.:		Company:	
CSCS / CPCS:			
Driving Licence Number			
Issued by:		Date issued:	

Issue no.:	3	Date:	Oct 2020	Parent document:	H09 Working with Plant			
Approved for IMS:	IMS Manager	Document owner:	CR Director	Workspace file:	9.21	Page 1 of 1		